



THE CLASSICAL ACADEMY

BOARD OF DIRECTORS MEETING

(OPEN TO THE PUBLIC)

DATE: MONDAY, FEBRUARY 13, 2023, 5:30-9:02 P.M.

LOCATION: NORTH CAMPUS – SECONDARY SCHOOL, 1ST FLOOR, ROOM 1102

The Classical Academy exists to assist parents in their mission to develop exemplary citizens, equipped with analytical thinking skills, virtuous character, and a passion for learning, all built upon a solid foundation of knowledge.

MINUTES

Allotted Time/Start Time

- | | |
|--|-----------------------------|
| I. Board Candidate Video Recording (Candidates prepare a 5-minute presentation on why they want to be a Board Member) | 25 min (5:30) (5:30) |
| <ul style="list-style-type: none">• Mr. Coleman, Mr. Fradette, Mrs. Hearne, Mrs. Milmore, Mrs. Whiting, and Mr. Young gave their 5 minute presentation.• Their presentations can be found on the TCA website under “Board”. | |
| II. Break | 5 min (5:55) (5:59) |
| III. Call to Order (6:00 pm) | 1 min (6:00) (6:05) |
| <ul style="list-style-type: none">• The Board Chair (Mr. Fradette) called the meeting to order at 6:05 | |
| IV. Pledge of Allegiance/Mission/Roll Call | 2 min (6:01) (6:06) |
| <ul style="list-style-type: none">• Roll call: (Mr. Fradette; Here // Mr. Hannan; Here // Mrs. Hawkins; Here // Mrs. Johnson; Here // Mr. Palmer; Here // Mrs. Wittleder; Here). A quorum was present. | |
| V. Approval of Agenda | 2 min (6:03) (6:06) |
| <ul style="list-style-type: none">• Motion: Mr. Hannan moved to approve the agenda and was seconded.• Discussion: None• <u>Vote: By a roll call vote of 6-0 the Board approved the motion. (Mr. Fradette; Yea // Mr. Hannan; Yea // Mrs. Hawkins; Yea // Mrs. Johnson; Yea // Mr. Palmer; Yea // Mrs. Wittleder; Yea)</u> | |
| VI. Announce Board of Director’s Candidates | 5 min (6:05) (6:07) |
| Action: (Fradette)
Motion: (Vote) to have an election with the Board Candidates who have completed candidate packages
Rationale: to announce the candidates for the 2023 Board Election | |
| <ul style="list-style-type: none">• Motion: Mr. Hannan moved to have an election with the Board Candidates who have completed candidate packages.• Discussion:<ul style="list-style-type: none">• Mr. Coleman, Mr. Fradette, Mrs. Hearne, Mrs. Milmore, Mrs. Whiting, and Mr. Young were announced as the TCA Board Candidates for the 2023 TCA Board Election.• <u>Vote: By a roll call vote of 6-0 the Board approved the motion. (Mr. Fradette; Yea // Mr. Hannan; Yea // Mrs. Hawkins; Yea // Mrs. Johnson; Yea // Mr. Palmer; Yea // Mrs. Wittleder; Yea)</u> | |
| VII. Celebrate TCA (Elementary Curriculum Days) | 5 min (6:10) (6:10) |
| Action: (Harris)
Motion: (Info)
Rationale: to highlight accomplishments of TCA students, staff, and parents | |
| <ul style="list-style-type: none">• We celebrated Elementary Curriculum Days, when students culminate history units with hands-on activities.• Fourth, fifth and sixth graders from each of our elementary schools shared their many memories from Viking, Medieval, Renaissance, and Olympic Days, including learning about traditions, games, foods, and dress of those historical times. | |

- VIII. Comments from the Audience** (Audience members have 3 minutes to address the Board) 10 min (6:15) (6:26)
 (NOTE: Per procedural rules if more than one person is speaking on the same topic we request that one or two specific spokespersons speak on behalf of the group)
- There were no comments from the audience.
- IX. Comments from the Board of Directors** 10 min (6:25) (6:27)
- Mrs. Wittleder: I enjoyed getting to know our CP staff better when attending their meeting and taking a tour. Also had the pleasure of watching our lady's basketball team demonstrate teamwork and character to our North Elementary students in an assembly.
 - Mr. Hannan: I enjoyed attending the girls basketball games against FFC (they played well); I loved the talent show at the central campus (we have amazing educators)
 - Mr. Fradette: The Presidential search has completed phases 1 and is in the process of phase 2; the search will be on to phase 3 by the March 13th Board meeting
 - Mrs. Hawkins: Parents and Board members use a variety of words to articulate meanings well; I encourage my children to be "careful with their words"
 - Mrs. Johnson: The Board has many important decisions to make before the year ends; throughout the various processes, I have been impressed by our great community.
- X. Board Development (Trivium)** 15 min (6:35) (6:35)
 Action: (Jolly/Reed)
 Motion: (Info)
 Rationale: to reinforce good practices of effective school boards and to better understand TCA values
- Mr. Reed discussed the three aspects of the Trivium that are the key fundamentals of TCA teaching methodology:
 - Grammar (learning the facts)
 - Logic (Understanding the how and why)
 - Rhetoric (Synthesis of understanding between various fields of study through in-depth analysis)
- XI. Legal Update/Training** 10 min (6:50) (6:55)
 Action: (Miller)
 Motion: (Info)
 Rationale: to update the Board on Colorado Legislative actions
- Mr. Miller updated the Board on the following topics:
 - Dysregulation of students and parents
 - Economic and Human Resource bills are on the rise that could have an effect on charter schools
 - Bill to eliminate CMAS testing with regards to social studies standards
 - There is a rise in the efforts to have collective bargaining in charter schools (unionization)
- XII. Report of the President & Cabinet Spotlights** 15 min (7:00) (7:06)
 Action: (Sojourner)
 Motion: (Info)
 Rationale: to highlight cabinet activities (Pres., Ops, Academics, HR, Finance).
- Dr. Sojourner highlighted the following items from his report:
 - The Board is welcome to attend the "Range" book study
 - So far, we have reviewed 628 completed parent surveys (looking forward to getting feedback from the Digital Health questions)
 - We have received 3 bids for completion of the North Campus 3rd floor and are in the process of selecting a finalist
 - There is a trend of teachers leaving the workforce (a trend that is not only district wide, but also state and nationally felt). At TCA, thus far we remain encouraged that teacher turnover will not be excessive.
- XIII. Consent Agenda** 3 min (7:15) (7:26)
 Board Directed items to be removed from Consent Agenda:
 Motion: (Vote) to file the Consent Agenda
- A. Finance (VanGambleare)
 1. December Financials
 2. Quarterly Financial Report
 - B. SAC Minutes
 1. Central Elementary, January 23, 2023
 2. Central Elementary Resource Priorities, January 23, 2023
 3. East Elementary, February 6, 2023
 - C. Building Corp Director Appointments
 - D. TCA Bylaws
 - **Motion: Mr. Hannan moved to file the consent agenda and was seconded.**
 - Discussion: None
 - **Vote: By a roll call vote of 6-0 the Board approved the motion. (Mr. Fradette; Yea // Mr. Hannan; Yea // Mrs. Hawkins; Yea // Mrs. Johnson; Yea // Mr. Palmer; Yea // Mrs. Wittleder; Yea)**
- XIV. Minutes: January 10, 2023** 2 min (7:18) (7:26)
 Action: (Swanson)
 Motion: (Vote) to approve the January 10, 2023 minutes
 Rationale: to provide a record of the Board meeting for files

- **Motion: Mr. Hannan moved to approve the January 10, 2023 minutes and was seconded.**
- Discussion: None
- **Vote: By a roll call vote of 6-0 the Board approved the motion. (Mr. Fradette; Yea // Mr. Hannan; Yea // Mrs. Hawkins; Yea // Mrs. Johnson; Yea // Mr. Palmer; Yea // Mrs. Wittleder; Yea)**

XV. Minutes: February 1, 2023 2 min (7:20) (7:26)

Action: (Swanson)

Motion: (Vote) to approve the February 1, 2023 minutes

Rationale: to provide a record of the Board meeting for files

- **Motion: Mr. Hannan moved to approve the February 1, 2023 minutes and was seconded.**
- Discussion: None
- **Vote: By a roll call vote of 6-0 the Board approved the motion. (Mr. Fradette; Yea // Mr. Hannan; Yea // Mrs. Hawkins; Yea // Mrs. Johnson; Yea // Mr. Palmer; Yea // Mrs. Wittleder; Yea)**

Break 10 min (7:22) (7:28)

XVI. Discussion Agenda Items

A. Items removed from Consent Agenda

B. Cabinet Level Reports

1. Facility Master Plan (Maintenance, Improvements, Future Capital Projects) 10 min (7:32) (7:39)

Action: (Pacht)

Motion: (Information)

Rationale: to review the operations Master Plan and associated Deferred Maintenance Plan

- Mr. Pacht highlighted the following topics from his report:
 - Our buildings are aging which requires us to begin planning/saving funds for their maintenance (roofs, carpets, boilers, etc.)
 - We are reviewing our carpool plans to see if we can be more efficient.
 - Some of the desired future capital construction improvements include (pending sufficient funding) :
 - North Campus: 3rd floor administrative offices
 - East Campus: Separate cafeteria/gym
 - Central Campus: Separate cafeteria/gym

2. Curriculum Review/Text Review (Elementary) 10 min (7:42) (8:04)

Action: (Jolly, Walker)

Motion: (1st Read)

Rationale: to review elementary curriculum/textbook changes

- We reviewed TCA's Spanish curriculum for 1st through 6th grades and found we did not need to make any changes other than adding a few teaching supplemental materials for the cultural units and classroom reading sets.
- Estimated cost of \$15,000 is well-below forecasted budget need.

C. Board Level Reports

1. March Working Session Topics 5 min (7:52) (8:07)

Action: (Fradette)

Motion: (Discussion)

Rationale: to determine working session topics for discussion

- Possible March 6th working session topics included:
 - "Range" book study
 - Digital Health presentation
 - Possibility of having a Special Board Meeting to discuss Sunrise Amphitheater

2. Board Treasurer Vote 15 min (7:57) (8:18)

Action: (Fradette)

Motion: (Vote)

Rationale: to vote for a new Board Treasurer due to a vacated Board position

- **Motion: Mr. Hannan moved to elect Mrs. Hawkins as the TCA Board Treasurer and was seconded.**
- Discussion: Mr. Hannan nominated Mrs. Hawkins to be the TCA Treasurer and was seconded.
- **Vote: By a roll call vote of 6-0 the Board approved the motion. (Mr. Fradette; Yea // Mr. Hannan; Yea // Mrs. Hawkins; Yea // Mrs. Johnson; Yea // Mr. Palmer; Yea // Mrs. Wittleder; Yea)**

3. TCA President Search Committee Update 5 min (8:12) (8:19)

Action: (Fradette)

Motion: (Information)

Rationale: to provide an update on the TCA President search

- The TCA President search is progressing on time.
- Phase 1 is completed.
- Phase 2 is in progress.
- The search will be on to Phase 3 by the March 13th Board Meeting.
- On April 15th there will be a Town Hall.

4. **Digital Health Committee Update** 5 min (8:17) (8:21)

Action: (Palmer, Wittleder)

Motion: (Information)

Rationale: to provide an update from the Digital Health Committee

- 4 of the 6 Focus Groups have been completed.
- The committee is eager to continue listening intently to the varied viewpoints of teachers and parents.
- Conversations have been civil and detailed.

5. **Replacing Vacant Board Seat** 15 min (8:22) (8:31)

Action: (Fradette)

Motion: (Discussion/Vote)

Rationale: to determine action required to fill the vacant Board seat

- **Motion: Mr. Hannan moved to appoint Mr. Kevin Collins to the TCA Board (as a full Board Director with voting privileges) to replace Mr. Williams' vacated seat and was seconded.**
- Discussion:
 - The Board discussed the great qualities that Mr. Kevin Collins (Former TCA Director of Operations) and Mrs. Becky Van Vleet (Former TCA CSP Principal and TCA Board Member) would bring to the Board.
 - Both candidates have a wealth of experience and are very familiar with the operations of TCA.
- **Vote: By a roll call vote of 6-0 the Board approved the motion. (Mr. Fradette; Yea // Mr. Hannan; Yea // Mrs. Hawkins; Yea // Mrs. Johnson; Yea // Mr. Palmer; Yea // Mrs. Wittleder; Yea)**

D. **Board Communication** 5 min (8:37) (8:53)

Action: (Secretary)

Rationale: to develop and approve of communication update to community

- Celebrate TCA
- Board Candidates for TCA Election
- Appointment of Mr. Collins to the Board of Directors
- Digital Health Update

E **Future Board Agenda Items** 5 min (8:42) (8:55)

1. Quarterly FAC Report, Info, Hannan, Mar
2. Board Budget, Vote, Hannan, Mar
3. Revenue Projection/Student Count Estimate Next FY, Info, VanGambleare, Mar
4. Internal Financial Control Report. Info, VanGambleare, Mar
5. Curriculum Review/Text Review (Secondary), 1st Read, Jolly, Mar
6. Board Candidates Meet the Board and Community, Disc, Fradette, Mar
7. TCA President Bi-Annual Board Feedback, Exec Session, Fradette, Mar
8. Approve Next Year's Board Meeting Schedule, 1st Read, Fradette, Mar
9. Review Board Evaluation Questions, Disc, Fradette, Mar
10. April Working Session Topics, Disc, Fradette, Mar
11. Board Appointment Policy, Discussion, Board, Spring

F. **Comments from the Board of Directors** 5 min (8:47) (8:58)

- There were no comments from the Board.

G. **Executive Session** 10 min (8:52) (8:59)

Action: (Fradette)

Motion: to move into executive session pursuant to C.R.S. 24-6-402 (4)(h) to discuss student disciplinary actions

Rationale: to review recent student disciplinary actions

- **Motion: Mr. Hannan moved to move into executive session pursuant to C.R.S. 24-6-402 (4)(h) to discuss student disciplinary actions and was seconded.**
- Discussion: Dr. Sojourner and Mr. Miller joined the Board in the executive session.
- **Vote: By a roll call vote of 6-0 the Board approved the motion. (Mr. Fradette; Yea // Mr. Hannan; Yea // Mrs. Hawkins; Yea // Mrs. Johnson; Yea // Mr. Palmer; Yea // Mrs. Wittleder; Yea)**

XVII. Adjournment (Approx. (9:02 p.m.)

(9:02) ~~(9:25)~~

- **Motion: Mr. Hannan moved to adjourn the meeting and was seconded.**
- Discussion: None
- **Vote: By a roll call vote of 6-0 the Board approved the motion. (Mr. Fradette; Yea // Mr. Hannan; Yea // Mrs. Hawkins; Yea // Mrs. Johnson; Yea // Mr. Palmer; Yea // Mrs. Wittleder; Yea)**

Sonya Wittleder
TCA Board Secretary